March 13, 2020

Dear SOWELA Students,

Due to the continued circumstances related to the Corona Virus, there will be no classes held next week (March 16 – 20, 2020). SOWELA will be implementing the following actions until further notice:

1. **Monday- Friday/March 16 - 20, 2020** – the College will be closed
2. **Monday – March 23, 2020** – normal College operations will resume. Specific programs/courses will be shifted to an on-line format while other courses will continue through traditional instructional delivery methods.
   a. For those programs/classes that continue through traditional instructional delivery methods (face-to-face), we will begin to implement social distancing as much as possible and where necessary.
   b. Computer labs will be sanitized on a regular basis after use.
   c. As much as possible, instructional delivery will be achieved through smaller groupings of students.

Refer to Canvas to determine whether your classes have been changed to an on-line format or if you need to continue to report to campus when **classes resume on Monday, March 23, 2020**.

I would appreciate your continued support, patience, and focus as we try to return to as much normalcy as possible. These are trying times but I know the SOWELA family will persevere.

Sincerely,

[Signature]

Neil Aspinwall
Chancellor