

STUDENT INFORMATION CHANGE FORM

For corrections to social security numbers, a copy of your social security card must be attached to this form for the change to be processed.

For name changes, a copy of the official documentation (i.e., documentation showing the previous and new name, ex. marriage certificate, divorce decree, or court authorization granting name change) must be attached.

Action Requested **Name Change** **Address/Phone Number Change** **Social Security Number Change**

Previous Name (currently recorded in system): _____

Social Security Number: _____

New Name: _____

New Social Security Number: _____

New Address: _____

City: _____ State: _____ Zip: _____

Home Phone Number: _____ Cell: _____

Email Address: _____

Marital Status: _____ Single _____ Married _____ Separated _____ Divorced

Student's Signature: _____ Date: _____

Office Use Only

Entered by: _____ Date: _____

Notes:

