



Nursing Student Checklist



Thank you for your interest in attending Sowela Technical Community College. This checklist is designed to help assist you with completing the Admissions Process and starting your academic career at Sowela. If you have any questions, our Admissions Office will be happy to assist you at 337-491-2688.

- Complete an **application** for admission. You may download the application from our website at www.sowela.edu. Submit the application for admission along with a copy of your **driver's license and social security card**. If you are a **male** 18-25 years old, please **submit** a copy of your **selective service card**.
- Request the following be **mailed** to Sowela:
 - An **official** copy of your GED scores (if you received GED in Louisiana/TX, we can give you a form to fill out and we will fax the request to the state) OR an official high school transcript in your high school's **sealed envelope**.
 - **Any** previous college/university transcripts. Please have your previous college mailed in the U.S. mail or Esripted to our Registrar's office.
- Complete the immunization form (or include your shot records). See other medical forms required for Nursing. Go to **Health Unit** or **Personal Doctor**
- Complete **testing** requirements. At Sowela we want to help you succeed in the Nursing Program. In order to assist you with being successful we request that you do **ONE** of the following:
 - Submit official ACT scores (scores can not be older than five years and must be at least a **19 in Reading, 18 in English, 19 in Math.**)
 - Take the COMPASS (computer) Placement test at Sowela (**82-Reading, 68-Writing, 40-Algebra**)

The placement test [**Compass**] is given: **Monday through Friday** (9am-12 noon). Evening testing is only offered the **First Tuesday** of every month at **5pm** and you must make an appointment with the Admissions Department.

- Provide an **original/notarized** copy of your **Birth Certificate (Notary at Sowela - \$10)**.
- Submit proof of current **CPR** certification (in program).
- Apply for Financial Aid.
- Schedule** a **NEW STUDENT Orientation** date with the Admissions Department. **You Absolutely cannot attend Orientation unless Testing is complete – Orientation is MANDATORY.**
 ***Prior to entering the Nursing program, a letter will be mailed to you with the dates for a Special Nursing Orientation that you **MUST** attend.
- Register for classes.
 - After orientation, students will meet with department advisors to discuss and create schedules.
 - Have your Student ID picture taken at the specified location during registration. Students must have a Sowela Student ID to participate in campus activities and library services.
 - All students, including recipients of financial aid, must pay for tuition and fees. To ensure that your classes will not be dropped, please report to the Business Office by the fee payment deadline. The Business Office will give you a receipt of payment. **Remember you are not enrolled until tuition and fees have been paid!**
 - Take your fee payment receipt to the Administration Building to pick up your parking tag and picture ID.

Everything above the black line is needed before your name can be added to the PN waiting list. No exceptions!

WELCOME TO SOWELA TECHNICAL COMMUNITY COLLEGE!